

**WAVERLY ACADEMY
BOARD MEETING MINUTES
Jan 27, 2021
4:30pm**

Members

Ms. S. Miller, Chair	Present
Mr. H. Jones, Jr. Vice-Chair	Absent
Ms. B. Gary, Treasurer	Present
Dr. P. Patten	Present
Ms. B. Ezell	Present

School Representatives

Dr. F. Moore, Executive Director	Present
Ms. F. Dollard, Academic Director	Present

- I. CALL TO ORDER** – The meeting was called to order at 4:39pm.

- II. APPROVAL OF MINUTES** – Ms. Gary moved to approve the minutes of the September 23rd meeting. Mr. Patten seconded. Motion approved.

- III. PUBLIC COMMENT ON AGENDA ITEMS** – None

- IV. DISCUSSION – Academic Director Report** - Enrollment was reported at 103 students. Staffing complete. Still only one teacher with certification. All others either applying for or awaiting temporary certification through the FLDOE, which is likely to be delayed due to COVID. Positions remain as long-term substitutes on substitute salary pay scale, which will affect teacher salary increase distribution plan. Base salary for certified teachers will be set at \$41,500 and teacher salary increase funds will be used to increase to the goal of \$47,500 or the maximum achievable. Updated Remote Learning program for Spring...Underperforming students required to return to in-seat learning. Out-of-field teachers and four-week notice for substitute teachers discussed.

Executive/Financial Report – CSP Grant for funding for Innovative/Remote learning program for \$86,542 still in progress. Funding has allowed for purchase of online curriculum, internet access for students, computers and STEM programming. Revised Teacher Salary Increase plan was discussed. Base salary for certified teachers will be set at \$41,500 and teacher salary increase funds will be used to increase to the goal of \$47,500 or the maximum achievable. Discussed the Financial Audit, the September/October and the November/December financials. No financial concerns at this point.

V. ACTION – Motion made to approve all reports- Financial, Executive and Academic. Motion passed unanimously. Ms. Ezell made a motion to approve the Teacher Salary Increase Distribution Plan. Mr. Patten seconded. Motion was approved. Mr. Patten made a motion to approve the Out-of-field teachers. Ms. Gary seconded. Motion was approved. Mr. Jones made a motion to approve the Audit and the financials. Ms. Gary seconded. Motion was approved.

VI. ADJOURNMENT – Meeting was adjourned at 5:36pm